Home button



The home button is located at the bottom of the iPad. It has a couple important functions.

- 1. Press the home button to wake the iPad from sleep
- 2. If an app isn't responding, you can double tap the home button and all of the open apps will appear. Swipe up on an app to close it. Return to the home screen by pressing the home button and reopen the app.

Volume button



The volume button is on the right side of the ipad. This button will turn the volume up and down.

Silent button



The silent button is covered up. Pull the rubber cover back to reveal the sliding button. If the button shows a red dot, the iPad is on silent. If not, the volume is turned on. If you need to adjust the volume use the volume buttons right below the silent button.

Headphones



The headphone port is also covered up. Pull the rubber cover back to reveal the headphone jack on the top left side of the iPad. All headphones will work in this port.

Control Center



The Control Center can be found by swiping up from the bottom of the iPad's touch screen just above the home button. Here you will find several important functions: (from left to right)

- 1. Airplane mode- disables wifi and bluetooth
- 2. WiFi- turns WiFi on and off
- 3. Bluetooth- turns Bluetooth on and off
- 4. Do Not Disturb- turns off all sounds
- 5. Screen Orientation Lock
 To lock screen orientation in either portrait or landscape, turn the screen to the orientation you prefer, swipe up to reveal Control Center, and click the orientation lock button.
- 6. Screen brightness- adjusts screen to brighter or darker.

When the button is blue, it is on, when it is gray, it is off.

Move Icons

To move icons around on the screen, press and hold an icon until it wiggles. Once the icons are wiggling, press and drag any app to move it to a new location on the home screen.

Save a website to home screen

To save a website to the home screen, follow these steps:

- 1. Open Safari
- 2. Go to the website that you want to save
- 3. Click the share button





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4. Tap Add to Home Screen

